

 Oroville Hospital	Job Description for Occupational Therapist	Department:	Rehabilitation Services
		Dept.#:	7790
		Last Updated:	2/10/09

Reports To

Director of Rehabilitation Services/O.T. Dept. Supervisor

Job Summary

The Staff Occupational Therapist is responsible for the evaluation, planning, directing and administering of occupational therapy modalities of treatment as prescribed by a licensed physician. The Occupational Therapist administers treatments and occupational agents as prescribed by a referring physician in an effort to restore function and prevent disability following injury, disease or physical disability, assists patients to reach their maximum performance and level of functioning, while learning to live within the limits of their capabilities.

Duties

1. Directs and supervises the patient-related activities performed by the Occupational Therapy Department certified staff, including Occupational Therapy Assistants, Occupational Therapy Aides, Occupational Therapy certification applicants and Occupational Therapy students as mandated by CBOT and AOTA
2. Observes and evaluates treatment effects. Recommends change to physician, if needed
3. Performs an appropriate assessment on each patient, as related to the therapy requested and provided and reassessments, per policy
4. Formulates a teaching plan based on identified learning needs and evaluates effectiveness of learning; family is included in teaching, as appropriate
5. Demonstrates knowledge and proficiency of occupational therapy modalities
6. Treats patients and their families with respect and dignity. Identifies and addresses psychosocial needs of patients and family
7. Manages and operates equipment safely and correctly. Maintains department cleanliness and safety
8. Interacts professionally with patient/family and involves patient/family in the formation of the plan of care
9. Communicates appropriately and clearly to physicians, staff and administrative team
10. Coordinates and directs patient care to ensure patients' needs are met and hospital policy is followed

Title:	Rehabilitation Services: Occupational Therapist	February 10, 2009	Page 2 of 2
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11. Maintains complete and appropriate evaluation and treatment records: short and long term goals that reflect areas identified on evaluation, daily and weekly progress notes that reflect skilled O.T. treatments based on established goals
12. Demonstrates an ability to be flexible, organized and function under stressful situations
13. Maintains a good working relationship both within the department and with other departments
14. Consults other departments, as appropriate, to collaborate in patient care and performance improvement activities
15. Meets current documentation standards and policies
16. Participates in educational staff performance improvement in-services. Assists with orientation and in-service training for department staff members. Participates in guidance and educational programs
17. Contributes to evaluation of certified staff as requested by Director/Dept. Supervisor, which may include interviewing, hiring, evaluating and termination
18. Coordinates, delegates and supervises responsibilities assigned to supportive staff (Occupational Therapy Assists, Occupational Therapy Aides, etc.) as mandated by AOTA and CBOT
19. Assist in evaluating department performance versus budget controls and takes appropriate action to remain within budget guidelines
20. Ensures that patient charges are accurate and entered on a timely basis and enters total hours worked and units charged on daily log at the end of each day
21. Participates in infection control, departmental equipment training and organizational safety and fire safety programs

Qualifications

1. Graduation from a baccalaureate degree program in occupational therapy or a M.S. certificate accredited by the Accreditation Council for Occupational Therapy Education
2. California License current or eligible
3. Current CPR/BLS

Lifting Requirements

Medium – is considered generally lifting not more than 50 lbs. maximum with frequent lifting and/or carrying of objects weighing up to 25 lbs.